



# WATONGA PUBLIC WORKS AUTHORITY MEETING MINUTES FOR MARCH 19, 2024

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted.  
March 15, 2024, prior to 5:00 PM. at the Main Street Entrance of Watonga City Hall,  
located at 410 West Main Street, Watonga, Oklahoma.*

The Watonga Public Works Authority (W.P.W.A.) of Watonga met immediately following Watonga City Council Meeting at 6:00 PM on Tuesday, March 19, 2024, in the Large Meeting Room of Watonga City Hall, located at 410 West Main Street, Watonga Oklahoma, for a scheduled meeting.

**Board Members Present:** Bill Seitter, Chairman; Ladina Willis, Kayla Ragsdale, Ryan Brunner, Travis Bradt,  
**Staff Present:** Karrie Beth Little, City Manager; Deborah McGee, City Clerk; Rodney Jacks, City Treasurer; Kenya Smith, Finance Director  
**Declaration of a Quorum:** 6:39 PM

## **CONSENT AGENDA**

1. **Approve the Minutes** of the previous Board Meeting held February 20, 2024.
2. **Review the list of Claims** against the Watonga Public Works Authority for the month of February 2024.

A motion was made by Travis Bradt and seconded by Ryan Bruner to approve the Consent Agenda.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

## **ACTION AGENDA**

1. **Consideration, Discussion and Action:** To fill board member by appointment.

A motion was made by Ladina Willis and seconded by Travis Bradt to fill board member by appointment.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

2. **Consideration, Discussion and Action:** To add Kenya Smith as a signer for the following Bank 7 Accounts.

Public Works Authority Account  
Light and Water Savings Account  
Light and Water Meter Fund Account  
Light and Water Operating Account  
Ambulance Saving Account.

A motion was made by Travis Bradt and seconds by Ladina Willis to add Kenya Smith as a signer for the following Bank 7 Accounts.

Public Works Authority Account  
Light and Water Savings Account  
Light and Water Meter Fund Account  
Light and Water Operating Account  
Ambulance Saving Account.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

3. **Consideration, Discussion and Action:** To approve Ordinance 688 to modify the rates charged for utility services including electricity, water, sewer and refuse collection.

A motion was made by Travis Bradt and seconded by Kayla Ragsdale to approve Ordinance 688 to modify the rates charged for utility services including electricity, water, sewer, and refuse collection.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

4. **Consideration, Discussion and Action:** To approve purchase order to ASAP Energy Inc. for airport fuel in the amount of \$20,000.00.

A motion was made by Travis Bradt and seconded by Ryan Bruner to approve the purchase order to ASAP Energy Inc. for airport fuel in the amount of \$20,000.00.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

5. **Consideration, Discussion and Action:** To approve purchase order to Northwest Transformer for pad mount transformers and equipment in the amount of \$50,000.00.

A motion was made by Ryan Bruner and seconded by Travis Bradt to approve purchase order to Northwest Transformer for pad mount transformers and equipment in the amount of \$50,000.00. Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

6. **Consideration, Discussion and Action:** To approve purchase order to David Giesbrecht for the repair of garage doors and equipment in the amount of \$20,000.00.

A motion was made by Travis Bradt and seconded by Kayla Ragsdale to David Giesbrecht for the repair of garage doors and equipment in the amount of \$20,000.00.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried.

1. **New Business:** Any matters not known, or which could not have been reasonable foreseen prior to time of posting the agenda in accordance with 25 O.S. § 311 (10).

None

2. **Adjourn:**

A motion to adjourn was made by Ryan Bruner and seconded by Travis Bradt.

Hearing no further discussion Chairman Bill Seitter called for a vote.

**Aye:** Ladina Willis  
Kayla Ragsdale  
Ryan Bruner  
Travis Bradt  
Bill Seitter

**Nay:** None

The motion was carried at 6:48 PM.



Bill Seitter, Chairman



Deborah McGee, Trust Secretary