



WATONGA PUBLIC WORKS AUTHORITY MEETING MINUTES FOR JANUARY 16, 2024

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted.
January 11, 2024, prior to 5:00 PM. at the Main Street Entrance of Watonga City Hall,
located at 410 West Main Street, Watonga, Oklahoma.*

The Watonga Public Works Authority (W.P.W.A.) of Watonga met immediately following Watonga City Council Meeting at 6:00 PM on Tuesday, January 16, 2024, in the Large Meeting Room of Watonga City Hall, located at 410 West Main Street, Watonga Oklahoma, for a scheduled meeting.

Council Present:

Bill Seitter, Chairman, Travis Bradt, Ladina Willis, Ryan Bruner

Staff Present:

Karrie Beth Little, City Manager, Deborah McGee, City Clerk, Rodney Jacks, City Treasurer

Declaration of a Quorum: 6:55 PM

CONSENT AGENDA

1. **Approve the Minutes** of the previous Council Meeting held December 19, 2023.
2. **Review** the list of Claims against the City of Watonga for December 2023.

A motion was made by Ryan Bruner and seconded by Travis Bradt to approve the Consent Agenda.

Hearing no further discussion Chairman Bill Seitter called for a vote.

Aye: Ladina Willi
Travis Bradt
Ryan Bruner
Bill Seitter

Nay: None

The motion was carried.

ACTION AGENDA

1. **Consideration, Discussion and Action:** To approve list of items as surplus for the Watonga Public Works Authority.

A motion was made by Ryan Bruner and seconded by Travis Bradt to approve the Consent Agenda.

Hearing no further discussion Chairman Bill Seitter called for a vote.

Aye: Ladina Willi
Travis Bradt
Ryan Bruner
Bill Seitter

Nay: None

The motion was carried.

2. **Consideration, Discussion and Action:** To approve Resolution 2024-002 Records Retention Policy.

A motion was made by Ryan Bruner and seconded by Travis Bradt to approve Resolution 2024-002 Records Retention Policy.

Hearing no further discussion Chairman Bill Seitter called for a vote.

Aye: Ladina Willi
Travis Bradt
Ryan Bruner
Bill Seitter

Nay: None

The motion was carried.

3. **Consideration, Discussion and Action:** To accept fiscal year 2023 audit as presented.

A motion was made by Ladina Willis and seconded by Travis Bradt to accept fiscal year 2023 audit as presented.

Hearing no further discussion Chairman Bill Seitter called for a vote.

Aye: Ladina Willi
Travis Bradt
Ryan Bruner
Bill Seitter

Nay: None

The motion was carried.

4. **Consideration, Discussion and Action:** To enter into contract for professional services from True North Mapping & Solutions for the utilities GIS mapping system, including hosting of map data.

A motion was made by Ladina Willis and seconded by Travis Bradt to enter into contract for professional services from True North Mapping & Solutions for the utilities GIS mapping system, including hosting of map data.

Hearing no further discussion Chairman Bill Seitter called for a vote.

Aye: Ladina Willi
Travis Bradt
Ryan Bruner
Bill Seitter

Nay: None

The motion was carried.

5. **New Business:** Any matters not known, or which could not have been reasonable foreseen prior to time of posting the agenda in accordance with 25 O.S. § 311 (10).

None

6. Adjourn:

A motion to adjourn was made by Ladina Willis and seconded by Travis Bradt.
Hearing no further discussion Chairman Bill Seitter called for a vote.

Aye: Ladina Willi
Travis Bradt
Ryan Bruner
Bill Seitter

Nay: None

The motion was carried at 7:27 PM.



Bill Seitter, Chairman




Deborah McGee, Trust Secretary