



WATONGA CITY COUNCIL MEETING AGENDA MINUTES FOR DECEMBER 19, 2023

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted,
December 15, 2023, Prior to 5:00 PM at the Main Street Entrance of Watonga City Hall, located at
410 West Main Street, Watonga, Oklahoma 73772*

**The City Council of the City of Watonga met at 6:00 PM on Tuesday, December 19, 2023,
in the Large Meeting Room of Watonga City Hall, located at 410 W. Main Street, Watonga,
Oklahoma, for a scheduled meeting.**

Invocation & Pledge of Allegiance: Mayor Bill Seitter
Council Present: Bill Seitter, Travis Bradt, Ryan Bruner, Ladina Willis
Staff Present: Karrie Beth Little, City Manager; Deborah McGee, City Clerk; Rodney Jacks, City Treasurer
Declaration of a Quorum: 6:00 PM

CONSENT AGENDA

- A. **Approve the Minutes** of the previous Council Meeting held November 27, 2023.
- B. **Review:** the list of Claims against the City of Watonga for October 2023.
- C. **Review:** the list of Claims against the City of Watonga for November 2023.

A motion was made by Travis Bradt and seconded by Ladina Willis to approve the Consent Agenda.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

ACTION AGENDA

- 1. **Discussion:** Mercy Clinic and the future use of lease building located at 203 N. Weigle.
- 2. **Presentation:** Monthly Financial Report for the month of October and November 2023, as presented by Dacia Phillips, RS Meacham, CPA.
- 3. **Consideration, Discussion and Action:** To adopt Resolution No. 2023-017 for the use of the 2020-2021 OMAG Workers' Compensation Plan Year return of premium and the use of the funds to be applied to the current plan year cost in the amount of \$1,724.00.

A motion was made by Ladina Willis and seconded by Ryan Bruner to adopt Resolution No. 2023-017 for the use of the 2020-2021 OMAG Workers' Compensation Plan Year return of premium and the use of the funds to be applied to the current plan year cost in the amount of \$1,724.00.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

4. **Consideration, Discussion and Action:** To adopt Resolution No. 2023-018 electing the standard allowance available under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act in the full amount of the ARPA Grant \$498,547.80 to be used for General Provisions of Government Services.

A motion was made by Ryan Bruner and seconded by Ladina Willis to adopt Resolution No. 2023-018 electing the standard allowance available under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act in the full amount of the ARPA Grant \$498,547.80 to be used for General Provisions of Government Services.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

5. **Consideration, Discussion and Action:** To approve the quote of \$16,657.00 from Radarsign for 4 – solar power radar signs.

A motion was made by Ryan Bruner and seconded by Ladina Willis to approve the quote of \$16,657.00 from Radarsign for 4 – solar power radar signs.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

6. **Consideration, Discussion and Action:** To approve the quote of \$8,182.50 from Radarsign for 2 – modular batter power radar signs.

A motion was made by Ladina Willis and seconded by Ryan Bruner to approve the quote of \$8,182.50 from Radarsign for 2 – modular batter power radar signs.
Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

7. **Consideration, Discussion and Action:** To approve the Council Meeting Schedule for calendar year 2024.

A motion was made by Travis Bradt and seconded by Ladina Willis to approve the Council Meeting Schedule for calendar year 2024.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

8. **Consideration, Discussion and Action:** To approve the Holiday Schedule for calendar year 2024.

A motion was made by Travis Brandt and seconded by Ladina Willis to approve the Holiday Schedule for calendar year 2024.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

9. **Consideration, Discussion and Action:** To approve the Paydays Schedule for calendar year 2024.

A motion was made by Travis Brandt and seconded by Ladina Willis to approve the Holiday Schedule for calendar year 2024.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

10. Consideration, Discussion and Action: To close library operating account at Bank7.

A motion was made by Ladina Willis and seconded by Ryan Bruner to close the library operating account at Bank7.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

11. Consideration, Discussion and Action: To place \$100,000 in a certificate of deposit for the library from the funds received from Blanche Kelley estate.

A motion was made by Ryan Bruner and seconded by Travis Bradt to place \$100,000 in a certificate of deposit for the library from the funds received from Blanche Kelley estate.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

12. Consideration, Discussion and Action: To approve NODA REAP Grant Contract for communications tower project.

A motion was made by Ladina Willis and seconded by Ryan Bruner to approve NODA REAP Grant Contract for communications tower project.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

13. Consideration, Discussion and Action: To authorize City Manager to enter into agreements with Pioneer Telephone regarding the communications tower project.

A motion was made by Travis Bradt and seconded by Ladina Willis to authorize City Manager to enter into agreements with Pioneer Telephone regarding the communications tower project.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 14. Consideration, Discussion and Action:** To approve updated service level agreement with Pioneer Telephone Cooperative for increased internet service on ETS circuit and authorize City Manager to execute necessary documents.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve updated service level agreement with Pioneer Telephone Cooperative for increased internet service on ETS circuit and authorize City Manager to execute necessary documents.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 15. Consideration, Discussion and Action:** To authorize contract for professional services with Oklahoma Municipal Management Services for police department evidence room audit and inventory services not to exceed \$10,000.00.

A motion was made by Ladina Willis and seconded by Ryan Bruner to authorize contract for professional services with Oklahoma Municipal Management Services for police department evidence room audit and inventory services not to exceed \$10,000.00.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 16. Consideration, Discussion and Action:** To approve the street closure of Forrest Street from 2nd Street thru Main Street for projects.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve the temporary street closure of Forrest Street from 2nd Street thru Main Street for projects.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 17. Consideration, Discussion and Action:** To approve the completion of Zona Verde construction project, authorizing the closeout of the project and return of cash bond payment to appropriate party.

A motion was made by Travis Bradt and seconded by Ladina Willis to approve the completion of Zona Verde construction project, authorizing the closeout of the project and return of cash bond payment to appropriate party.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

18. City Manager Updates

- 19. New Business:** Any matters not known, or which could not have been reasonable foreseen prior to time of posting the agenda in accordance with 25 O.S. § 311 (10).

None

20. Adjourn:

A motion to adjourn was made by Ladina Willis and seconded by Travis Bradt.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ryan Bruner
Ladina Willis
Bill Seitter

Nay: None

The motion was carried at 7:16 PM.



Bill Seitter, Mayor



Deborah McGee, City Clerk